



# New International School of Thailand

United Nations Related

Accredited by CIS & NEASC

Tel: (662) 651-2065 Ext. 102, 103 Fax: (662) 253-1193

[admissions@nist.ac.th](mailto:admissions@nist.ac.th) - [www.nist.ac.th](http://www.nist.ac.th)

## Application for Admission

(Please complete one form per child)

### Required application documents

1. Three Passport Size Photos of Applicant
2. Copies of Child's Passport & Visa. If no passport is available then a birth certificate can be provided
3. Copies of previous School Records translated into and certified in English (last 3 years)
4. NIST Recommendation Form or Certified letter translated into English from the previous School's Counsellor or Principal giving a history of the student's behaviour and educational needs
5. Application fee of 6,000 baht
6. Copies of Parents' Passports & Visas
7. Copy of Parents' Work Permit
8. Medical Form (green form in admissions packet-to be filled in by parents only) and Copy of Immunization Records

#### PLEASE NOTE:

Submission of this application form does **not** guarantee a place in the School. Applicants will be notified of the outcome of their application following assessment. The decision of the Admissions Committee on all applications is final. Please forward this form, with the required documents and fee, to the Admissions office at your earliest convenience. The application fee is to be paid upon submission of the application and the testing fee is to be paid at the time of testing. These fees are **not** refundable under any circumstances.

### APPLICANT'S PERSONAL DATA

Male  Female

Name: .....  
Family Name First Name Middle Name

Preferred name or nickname: ..... Place of Birth: .....

Date of Birth: .....(DD/MM/YYYY) Age: .....(years/ months)

Desired starting date: ..... Year Level: .....

Nationality on Passport: ..... Other national entitlements: .....

Passport Details: No: ..... Place of Issue: ..... Date of Issue: .....  
DD/MM/YY

Date of Expiry: .....DD/MM/YY Type of Visa: .....

Sibling(s) who are currently attending or have attended NIST: .....

Sibling(s) who are currently applying to join NIST: .....

Any sibling(s) in household and ages: .....

**Please note:** NIST does not guarantee sibling placement.

Has this child ever previously applied to NIST?: Yes  No

If so, give approximate date of previous application(s): .....

How did you hear about NIST?

- Word of Mouth
- Relocation Agency
- Other (please specify).....
- Internet
- Advertisement
- Embassy

Why did you choose to apply to NIST?

- Curriculum
- Location
- Facilities/ Teachers/ ECAs
- Other.....

(Optional) To which other schools are you applying? (please specify).....

## APPLICANT'S EDUCATIONAL BACKGROUND

### Language information and background

Years of English study where the language of instruction was English? .....

Did your child have English as a Second Language (ESL) support during that time?  Yes  No

Other Languages studied at previous schools: .....

Father's mother tongue ..... Language spoken with child .....

Mother's mother tongue ..... Language spoken with child .....

We currently support the following mother tongues: Thai A, Japanese A, Korean A, Hindi A, Mandarin A, and German A.

Second languages currently offered: Thai B (Years 2-5 only), French B, Spanish B, Mandarin B and Additional English for Elementary ESL students where their language A option is not available. Please indicate three choices and order of preference.

World language choices: 1.....2.....3.....

Upon acceptance, your language choice will be discussed with you and the curriculum Vice Principal.

In the case of a student with a Thai passport then Thai A must be taken (**this is a requirement under Thai law**).

### Previous Schools attended (list most recent first):

Age	Name of School	Language of Instruction	City / Country	Period		Year or Grade Level completed
				From mth/yr	To mth/yr	

### School reports submitted with application:

School	Date of Report
1.	
2.	
3.	



**MOTHER:** Name: ..... Nationality: .....  
Family Name First Name Middle Name

Nationality on Passport: ..... Passport Number: ..... Type of Visa: .....

Office Name: ..... Position: .....

Office Address: .....

Tel. No.: ..... Fax No.: .....

Mobile No.: ..... Email: .....

**GUARDIAN:** (If the child is **not** staying with parents) Relationship: .....

Name: ..... Nationality: .....  
Family Name First Name Middle Name

Nationality on Passport: ..... Passport Number: ..... Type of Visa: .....

Office Name: ..... Position: .....

Office Address: .....

Tel. No.: ..... Fax No.: .....

Mobile No.: ..... Email: .....

**FINANCIAL DETAILS**

School fees are paid by:		Address for sending invoice
Employer	.....%	
Parents	.....%	
Other.....	.....%	
Total	100%	

**Campus Development Fund Options:**  
 Refundable Deposit     Non-refundable Annual Fee

\_\_\_\_\_ Signature (Parent/Guardian)

## CONDITIONS OF ACCEPTANCE

### A. Indemnity

*I agree to my child, \_\_\_\_\_, participating in any educational activities arranged by the School. This includes any field trips in or out of Bangkok. In the event of injury to my child or damage to the property of my child while he or she is participating in such activities, or while on the School premises, or being transported to or from the School, I will not hold the School or any member of the School staff responsible. The School undertakes, in the event of an emergency, to make every effort to contact the parents. If this is not possible, the child will be taken either to his/her family doctor, or to a suitable hospital for treatment.*

### B. ESL Fees

*Upon admission to the school, if my child requires ESL (English as a Second Language) support, I agree to pay the additional fee required for the length of time that the School determines.*

### C. Annual Fee Review

*NIST is a not-for-profit organisation and the Executive Board reserves the right to set the fee schedule each year to cover anticipated costs. When planning for their child's education, parents are advised to allow for future adjustments in the fee structure.*

### D. Education Needs

*It is understood that continued enrolment in the School will be in doubt in instances where the further educational opportunities offered by the school would not meet the specific needs of the student.*

### E. Drug Policy

*I understand that NIST is a drug free campus and I will notify the School if my child has been, or is, involved in substance abuse.*

NIST is a drug free School and takes incidents of substance use or abuse seriously. In order to maintain a drug free environment the school may require a student to undergo a urine test at any time. This test would be administered, in accordance with the Schools drug policy, at a local hospital and the results kept confidential.

### F. School Rules and Regulations/ Disciplinary Action

*It is understood that when a student is accepted for enrolment in the School, the student and the parents agree to comply with the School rules and regulations.*

The undersigned, who is the legal parent or guardian of \_\_\_\_\_ hereby acknowledges and agrees that the School has the right to apply a uniform set of disciplinary procedures and policies for both the elementary and secondary levels at NIST. Such policies may include (without limitation) suspension and/or expulsion from NIST for repeated and/or serious offences which include (but are not limited to) immoral acts, and behaviour that does or is reasonably likely to result in harm to other students or my child.

### G. Other Terms:

1. The School reserves the right without notice to apply any and all funds received and any Deposit or fees in settlement of any outstanding or arrears owed to the School, even if such funds or fees are identified by the payer or Parent for another invoice. In the event that the Deposit is used, the Parent shall be required to promptly reimburse the School within three(3) business days in an amount equal to the amount set off.
2. The School reserves the right to withhold transcripts, certificates or other documents for so long as the Parent or student owes any outstanding amounts to the School.
3. The School reserves the right to prohibit any student who has unpaid fees from attending classes until such fees, including interest, are paid in full.

### H. Telephone / Contact Detail Release

I hereby give permission to NIST to distribute my contact details to:

- Class parent representatives (for emergency contact and NIPTA activities)
- A class and/or whole School directory
- I do not give permission to NIST to distribute my contact details to anyone other than NIST employees.

### I. Fees

*All fees must be paid prior to the student entering the School. NIST will not refund fees if the student leaves the School prior to the end of a Semester.*

### J. NIST reserves the right to determine the placement of the student in the year level most appropriate for the student's school experience and age.

### K. NIST is authorized to obtain School transcripts and recommendations from previous Schools.

### L. NIST does not guarantee sibling placement.

### M. NIST will nullify any application in which false information is provided.

**ACKNOWLEDGEMENT**

To the best of my knowledge, the information I have provided herein is true. I understand that any deliberate misinformation or misrepresentation of actual facts in this application is grounds for the New International School of Thailand to reconsider the application without refund.

Name: \_\_\_\_\_ (Parent1)

Name : \_\_\_\_\_ (Guardian)

Signature : \_\_\_\_\_ ( Parent1)

Signature: \_\_\_\_\_ (Guardian)

Name: \_\_\_\_\_ (Parent2)

Signature : \_\_\_\_\_ ( Parent2)

**FOR SCHOOL USE ONLY**

FAMILY NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ NAT \_\_\_\_\_ CL/A: \_\_\_\_\_ SCH/YR: \_\_\_\_\_

TEST DATE: \_\_\_\_\_ APP# \_\_\_\_\_ Application Received \_\_\_\_\_

Sibling at NIST:  Yes  No  Returning Student: Date entered (Year) \_\_\_\_\_  
Date left (Year) \_\_\_\_\_

**ADMISSIONS COMMITTEE DECISION**  ACCEPT  REJECT

REMARKS: \_\_\_\_\_

YEAR LEVEL ACCEPTED: \_\_\_\_\_ ESL LEVEL ACCEPTED: \_\_\_\_\_

D/AD: \_\_\_\_\_ VC#: \_\_\_\_\_ LOTE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ :

**ACCOUNTS OFFICE**

Application Fee Rec. No. \_\_\_\_\_ Baht \_\_\_\_\_ Date \_\_\_\_\_ Sig. \_\_\_\_\_

Assessment Fee Rec. No. \_\_\_\_\_ Baht \_\_\_\_\_ Date \_\_\_\_\_ Sig. \_\_\_\_\_

Registration Fee Inv. No. \_\_\_\_\_ Baht \_\_\_\_\_ Date \_\_\_\_\_ Sig. \_\_\_\_\_

Deposit for CD Fund Inv. No. \_\_\_\_\_ Baht \_\_\_\_\_ Date \_\_\_\_\_ Sig. \_\_\_\_\_

Annual CD Fund Inv. No. \_\_\_\_\_ Baht \_\_\_\_\_ Date \_\_\_\_\_ Sig. \_\_\_\_\_

Remarks: \_\_\_\_\_